

## Here is a Checklist & Worksheet of the top 50 things to do when planning a wedding:

- Set a budget for the wedding.
- Decide on the type of wedding you want (e.g., indoor, outdoor, beach, etc.).
- Create a guest list.
- $\circ$  Choose a date and time for the wedding.
- Select and book a venue for the ceremony and reception.
- Hire a wedding planner (if desired).
- Select and book a caterer.
- Choose a menu for the reception.
- Select and book a florist.
- Decide on the wedding color scheme.
- Select and book a photographer.
- Select and book a videographer.
- Choose the wedding attire for the bride, groom, and wedding party.

Copyright<sup>©</sup> With A Twist Events Inc. Withatwistevents.com



- Select and book a makeup artist and hair stylist for the bride and wedding party.
- Book transportation for the wedding day.
- Choose wedding invitations and send out save-the-date cards.
- Select and book a wedding officiant.
- $\circ$  Choose music for the ceremony and reception.
- Decide on wedding favors for guests.
- Choose a wedding cake or other dessert options.
- Book accommodations for out-of-town guests.
- Select and book a rehearsal dinner venue.
- $\circ$  Plan the seating arrangements for the ceremony and reception.
- Purchase wedding rings.
- Arrange for any necessary legal requirements (e.g., marriage license).
- Purchase wedding decorations and centerpieces.
- Choose a gift registry and share with guests.
- Select and book wedding day rentals, such as tables, chairs, and linens.

Copyright<sup>©</sup> With A Twist Events Inc. Withatwistevents.com



- Choose and purchase wedding party gifts.
- Plan and book the honeymoon.
- Arrange for any necessary event insurance.
- Choose and book entertainment for the reception.
- $\circ$  Plan a wedding website or social media pages.
- Determine the wedding ceremony structure.
- Plan a backup weather plan (if necessary).
- Choose and book a wedding DJ or band.
- Plan and book pre-wedding activities, such as a bridal shower or

bachelor/bachelorette parties.

- $\circ$  Plan and book post-wedding activities, such as a day-after brunch or activity.
- Choose and book a rehearsal dinner caterer or restaurant.
- Plan and book wedding day attire alterations.
- Plan and book any pre-wedding beauty treatments or appointments.
- Plan and book any wedding day childcare services.

Copyright<sup>©</sup> With A Twist Events Inc. Withatwistevents.com



- Plan and book any wedding day pet services (if desired).
- Decide on wedding ceremony readings and music.
- Choose and book a lighting vendor.
- Plan and book a wedding day photo booth (if desired).
- Arrange for any necessary vendor insurance.
- Plan and book wedding day signage and stationery.
- Plan and book a wedding day coordinator.
- Create a wedding day timeline and share with vendors and wedding party.

## With A Twist events

Copyright© With A Twist Events Inc. Withatwistevents.com